

PESB ProTeach Portfolio Review for Referral to the
Office of Professional Practice

Certificate # _____ Administration Date: _____
Reviewer _____ Dated Reviewed: _____

	Yes	No	Evidence (Page numbers, task or prompt numbers which demonstrate similarities.)
Overlapping is more than 10 sentences between portfolios.			
Overlapping is verbatim.			
Overlapping is paraphrased.			
Overlapping describes demographics of school, students, district or list standards/learning targets.			
Overlapping describes the same students, lessons or artifact.			
Overlapping describes reflection or analyzing of teaching practice.			
Candidates belong to the same cohort (support provider), district, school, grade level or co-teaching			
Similarities have been explained by candidate(materials sent to OTI) and are not verbatim to original work			
Similarities are in areas which are not acceptable to be verbatim or paraphrased.			
There is agreement of language (e.g., similar sentence structure, similar sophistication of syntax and diction.			
Similar ideas and/or examples			

that are expressed in the same order.			
Common mistakes (e.g., similar errors in spelling, punctuation, etc.)			
Similar point of view (e.g., first person, second person, third person), especially when it changes throughout the essay or portfolio.			

This portfolio _____ meet the criteria to refer the candidate to Office of Professional Practice (OPP).
 does/does not

PESB _____ follow the set protocol to report this candidate's name to the Office of Professional Practice for testing fraud.
 will/ will not

 Print Name

 Title

 Signature

 Date

Definitions

1. **Substantial evidence:** For the purpose of this task, the evidence must overwhelmingly support the notion plagiarism did occurred and in areas where material should not be similar. The evidence can be considered to be the inclusion of a number of or an extended instance, of elements of verbatim or close paraphrasing that may be found in a candidate's submission. At minimum, more than 10 sentences must be verbatim or paraphrased.

2. **Unusual similarity:** An essay or portfolio is considered to display unusual similarity when it uses verbatim wording from, or closely paraphrases, one or more other constructed responses (CRs) or sources (e.g., book, website, etc.) without adequate attribution, to the extent that the reviewer

believes there is substantial evidence that the CR as a whole may not reflect the independent work of the test taker/candidate.